

Administration

Goals and Objectives

The Council believes that proper administration is vital to a successful educational program. The coordination and supervision of all aspects of the operations of CREC schools, pursuant to the policies of the Council, are necessary for the development and maintenance of an effective learning environment. Administrative duties and functions are to be assessed in terms of their contributions to the improvement of education in CREC schools. The Executive Director, as chief executive officer of the district, is to provide the leadership necessary to support this objective.

District administration is to be organized so that all divisions and departments of CREC Central and all schools operate within a system guided by Council policies, which are implemented through the Executive Director. All personnel will have the necessary authority and responsibility (clearly defined and correlated to their roles) to carry out their respective assignments within this framework. Accountability will rest with these same personnel for the effectiveness with which their duties are performed.

Major goals of district administration will be:

1. to effectively manage CREC's various departments, units and programs;
2. to provide professional advice and counsel to the Council and to advisory groups established by Council action. This includes the review of policy alternatives and the subsequent recommendation from among them;
3. to perform managerial duties as will best assure effective learning programs, including but not limited to:
 - a. ensuring the effective implementation of Council policy;
 - b. addressing the on-site needs of the CREC schools;
 - c. providing leadership in keeping abreast of current educational developments;
 - d. arranging for effective staff development programs;
 - e. coordinating cooperative efforts at improving learning programs, facilities, equipment and materials; and
 - f. providing channels for the upward flow of information necessary and useful in the design and development of school policy.

Policy adopted: May 18, 2005

CAPITOL REGION EDUCATION COUNCIL
Hartford, Connecticut